



University of London Union
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W <http://www.ulu.co.uk>

Claim Form – Sports/Societies

For Expenses or Cheque/BACS Requisitions

Club or Society name:	
Account: Matched / Affiliations / Safety / Facility / Replacement Equipment / BUCS Self Raised Funds	
Payee:	All Receipts for items claimed must accompany this form Please attach receipts to the back of the form Credit Card slips are not valid receipts
Payee's address:	
Payee's Postcode:	

Description/Details of Claim	Amount £	ULU use only			
		Amount Authorised	VAT Code	Nominal Code	Cost centre
Total	£	£			

Treasurer's authorisation:

Date:

Other Club/Society officer:

Position:

Date:

ULU Authorisation:

Date:

Supplier Ref:

Invoice Number:

Invoice Date:

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